

SHARING PRACTICE NETWORK TERMS OF REFERENCE (DRAFT)

MEMBERSHIP

The Sharing Practice Network is for Local Authority and Health Board staff with commissioning, planning and service coordinating responsibilities related to unpaid carers and service users - including short break (respite care) provision.

AIMS

- To share good practice, common goals and exchange information on short break care provision.
- To promote, and where appropriate collaborate on improvements in provision which lead to better service outcomes.
- To encourage and support the introduction of new models of short break provision.

OBJECTIVES

- To facilitate networking opportunities.
- To identify and share examples of good practice (local & national).
- To promote and facilitate effective partnership working between health and local authorities in the development of short break services.
- To assist in the development and implementation of Government policy in relation to the development of short break services.
- To provide information and feedback on current national and local issues which impact on the development of short break services.
- To identify and discuss key issues in relation to the definition, the ongoing development and design of short break services and where appropriate examine potential solutions.
- To consider relevant legislation examining its application and impact on services.
- To provide via Shared Care Scotland an additional channel of communication between policy makers, legislators and practitioners.

EVENTS

- Events will take place every six months and will be 'hosted' by different Local Authorities and Health Boards. Shared Care Scotland will liaise with the host on the content of the event based on the agreed terms of reference.
- Occasionally small Action Learning Sets will be established to advance particular pieces of work and these will meet separately but feedback to the main network, as appropriate.
- Report of meetings will be produced and distributed to the network by Shared Care Scotland.

CODE OF CONDUCT

- To promote and facilitate open and honest debate all discussions will be regarded as confidential unless agreed otherwise.
- If papers, reports or any other similar documents are produced which reflect the views of the group these will maintain anonymity unless prior permission is given for direct quotes to be made.